



Montana Acquisition & Contracting System (eMACS)

Past, Present, & Future

January 3, 2018

Presentation to ITMC

eMACS Background



eMACS Background

- DOA signed an enterprise wide contract with Sciquest, Inc. (now Jaggaer) to implement eMACS in February 2015
- Cloud based solution
- Original business need was to replace the one-stop vendor site for solicitations with the goal of implementing an enterprise eProcurement System to modernize procurement processes, provide vendor management and contract management tools

eMACS Modules

- Vendor Management Module
- Interfaced with SABHRS

Total Supplier Manager (TSM)



- Solicitation development
- Solicitation posting (bids.mt.gov)
- Electronic vendor bidding

Sourcing Director



- Online catalog enablement
- Purchasing from Statewide Contracts
- Procurement Card Purchases

eMACS Marketplace



- Contract development
- Contract repository
- Workflow & eSignature capabilities

Total Contract Manager (TCM)



eMACS Phased Implementation

Total Supplier Manager
(TSM)- implemented
July 2015

Sourcing Director-
implemented
July 2015

eMACS Marketplace-
implemented
June 2016

Total Contract Manager
(TCM)- implementation
began July 2016;
ongoing with
additional agencies

eMACS Present

*Note- all data reflected is as of 1/1/2018

Total Supplier Manager (TSM)

- Vendor self-registration
- Vendor manages their own registration information
- Interfaces with SABHRS vendor file
- Two-tier registration process:
 - Profile 1- basic company information; required for bidding
 - Profile 2- additional company information required once a vendor is awarded a state contract
- Currently 9,009 vendors registered in the system for the State of Montana
- <http://vendorresources.mt.gov/>

Sourcing Director

- Solicitation development utilizing library and templates
- System generated email notifications to vendors & users
- Online Q&A Board during solicitation process
- Electronic bidding for vendors
- bids.mt.gov
- All agencies must utilize eMACS for formal solicitations of goods/services
- Since implemented in July 2016, 1,043 solicitations have been completed in eMACS

eMACS Marketplace

- Online catalog enablement of statewide contracts
- Currently 9 contracts are enabled in the eMACS Marketplace:
 - Office Supply Contracts:
 - 360 Office, Staples, Office Depot
 - Janitorial Supply Contracts:
 - Encompass Supply, Montana Broom & Brush, Grainger
 - Computer Equipment Contracts:
 - Dell & HP
 - Facilities Maintenance, Repair, & Operations (MRO) Contracts:
 - Fastenal, Grainger
- Authorized Cooperative Purchasing Entities (cities, counties, etc.) can register in eMACS and purchase from these contracts

Total Contract Manager (TCM)

- Contract Development (can create contract from a sourcing event or manually)
- Contract Repository for contract tracking and reporting
- System integrated with DocuSign for esignature capabilities on contract documents (contracts & amendments)
- Fully Implemented:
 - Department of Administration (with exception of RMTD and A&E)
 - Department of Corrections
 - Department of Revenue
- Implementations underway:
 - Department of Labor & Industry
 - Department of Public Health & Human Services
- Conducted TCM demos with additional agencies interested on getting on the implementation schedule

eMACS Future



Current SPB eMACS Projects

- eMACS Project Reset (by 6/30/2018)
 - Post implementation refinement of system
 - Standardizing and documenting processes for data governance and reliable reporting
- Agency TCM Implementations (ongoing)
 - Current implementations DLI & DPHHS
- TCM/SABHRS Integration Project- to track spend on contracts in TCM Module (by 6/30/2018)
- Enabling additional contracts to the eMACS Marketplace as contracts are resolicited (ongoing)

eMACS New Releases

- Jaggaer version release- 3 times per year:
 - SPB notifies agencies of changes with new releases
 - eMACS Governance Board reviews new functionality available with each release and makes determination on enablement
- Upcoming from Jaggaer:
 - Enhancements for construction-based solicitations
 - Sourcing request forms in system

Questions?



eMACS Help Desk
406-444-2575
emacs@mt.gov

- Meghan Holmlund, SPB Bureau Chief
 - mholmlund@mt.gov
- Tom Hastings, eMACS System Administrator
 - thastings@mt.gov
- Tia Snyder, Cooperative Purchasing and eMACS Support Unit Supervisor
 - tsnyder@mt.gov

State Procurement Bureau
eMACS Contacts